

ED Manager

Physician Pocket Guide





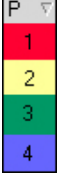
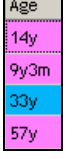

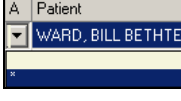

For Additional Help:

Call the Help Desk at (718) or (516) 470-7272

Call the CIS Training Department for additional materials at:
(516) 719-3153

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	Exit Door logs you off completely.
	On Line Help retrieves context-sensitive help.
	Triage Acuity Levels 1 – Red 2 – Yellow 3 – Green 4 – Blue
	Patient's Sex color codes on the Age state the patient's sex: Blue: Male Pink: Female
	Name Alert stop sign indicates there is another patient with the same or similar name.
	Removing a Name Alert 1. Double-click in the Alert (Stop sign) cell for the patient. 2. Select the blank line in the drop-down field.
	Allergy Summary Allows you to add Allergies or view active and inactive allergies of a patient.

More Header Info - Berry, Holly

Length of Stay: 84d Birth Date: Jun-21-1956

Visit Status: ADM Height: 170.2 cm Jan-08-2006 20:

Admit Date/Time: Dec-05-2005 19:46 Weight: 68.039 Kg Jan-08-2006 20:

Expected Discharge Date: BSA: 1.79 sq. meters

Admit Via:

Comment:

Other Active Care Providers: Active Allergies:

Role	Name	Allergy	Severity
Attending	House, Jeremy	Penicillin	Anaphylaxis
		Seafood	Cramps; Diarrhea

Close Help

Columns

All Status Board views have columns specific to each board depending on the function of the board (i.e., Peds, Adults, Inactive, and Active boards).

Flag: This column displays icons (colored balls or a physician) that reflect the choices the Triage Nurse selected on the Triage Note.



Green: The patient has an altered mental status.






Orange: The patient has pneumonia.

Blue: The patient is having an MI.

Black: The patient answered **yes** to any or all of the suicide questions in the Triage Note.

The physician icon displays when a Psych consult is identified *after triage*. To display this icon, double-click the cell in the Flag column for the appropriate patient and select the * (asterisk).



Flag	Location	TLoc
    	PED-G	
	PED31	
*		
		49

Assign yourself as a provider

1. Select the patient or location where you want to assign a provider.
2. Double-click in the **Resident, PA, Attending and Fellow** columns as appropriate.

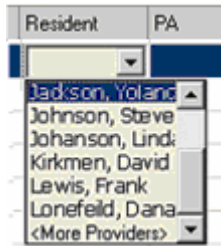


Care Provider Opens the care provider details window to add yourself or someone else as a care provider for a selected patient.



Additional Information such as admit date. length of stay. birth date. allergies

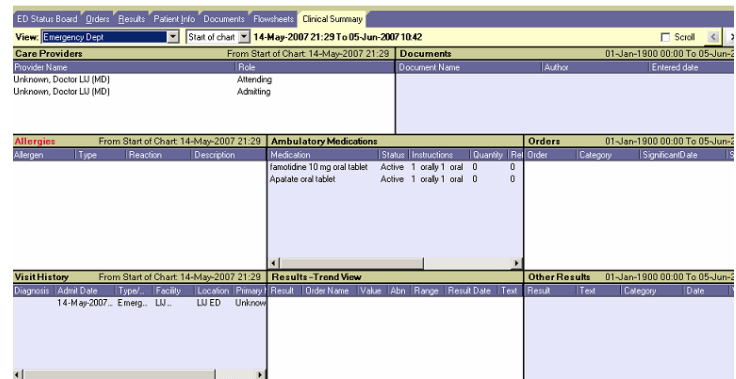
3. Find your name and select it.



4. Optionally, click **More Providers**.

Remove yourself as a provider

1. Double-click the **provider name** assigned to the patient.
2. Click the **blank value** to clear the cell.

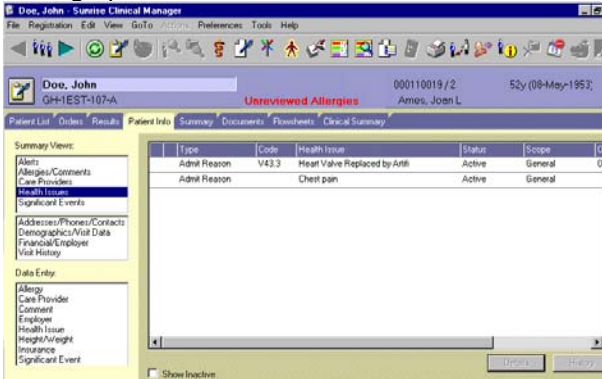


More Header button

Using this button opens the expanded header allowing you to view more detailed demographic information than is displayed in the standard patient header.

Patient Info tab

From the Patient Info tab, you can access patient demographic and insurance information.



Clinical Summary tab

The Clinical Summary tab can be used to quickly view orders, results, care providers, and clinical documents.

View results

You can view results from two separate locations.

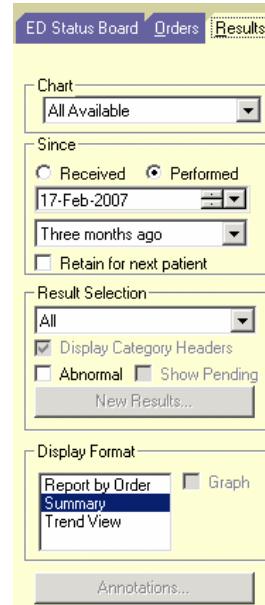
From the Status Board

Lab	X-Ray	Rad	In
1:3			
AUA1		RESF	
	AUA2	1:2	

Double-click the appropriate cell.

The **Show Result** dialog window displays.

From the Results tab



1. Select a patient from the Status Board.
2. Click the **Results** tab.
 - “This Chart” means this visit. “All Available” displays results from all the patient’s charts.
 - “Since” lets you choose how far in the past you want to display results.
3. From the Display Format Select:
 - a. **Summary** - Displays whether or not specific results exist for a given date.
 - b. **Report by Order** - Displays each result with the associated order.
 - c. **Trend View** – Displays the results side by side for trending. Graphs can be displayed in this view.

Complete a Disposition (Dispo) Note

1. Click the **Documents** icon on the toolbar.
2. Type a "D" in the manual entry field.

Note: You can also use Start of Browse to find a Dispo Note.

Start Of Browse: Content of '/Emergency Dept'

Emergency Dept

Type here to enter document

Document Name

Triage Note

Disposition Notification

3. Double-click **Disposition Notification** under Document Name to open the document.

Disposition ADM XFER LWOBE AMA EXP

D/C

Note: After selecting XFER, LWOBE, AMA, EXP or D/C, the provider should submit the Dispo Note. No further action is required.

4. If the patient is to be admitted. Select ADM for patient admission.
5. Choose Division. If you choose:
 - LIJ, go to step 6.
 - Hillside or SCH, go to step 7.

Disposition					
Disposition	<input checked="" type="radio"/> ADM	<input type="radio"/> XFER	<input type="radio"/> LWOBE	<input type="radio"/> AMA	<input type="radio"/> EXP
	<input type="radio"/> D/C				
Division					
Division	<input checked="" type="radio"/> LIJ	<input type="radio"/> HILLSIDE	<input type="radio"/> SCH		
Admitting Service					
Admitting Service	<input type="radio"/> MED	<input type="radio"/> GYN	<input type="radio"/> ORTHO	<input type="radio"/> OPTH	<input type="radio"/> URO
	<input type="radio"/> CARD	<input type="radio"/> DENT	<input type="radio"/> OB	<input type="radio"/> NEURO	<input type="radio"/> OTOL
	<input type="radio"/> PSYCH	<input type="radio"/> NEURS	<input type="radio"/> SURG		
Special Needs					
Special Needs	<input checked="" type="radio"/> OCCU	<input type="radio"/> CTI	<input type="radio"/> ICU	<input type="radio"/> PCU	<input type="radio"/> TEL
	<input type="radio"/> MSSU				
Diagnosis					
Diagnosis	Right Ventricular Hypertrophy				
Care Provider Track					
Care Provider Track	<input checked="" type="radio"/> HOUSE STAFF <input type="radio"/> PA				

6. Choose Service (if LIJ is selected) and special needs (if applicable).
7. Type in the diagnosis.
8. Select Care Track – House Staff/PA.
9. To add the admitting physician:
 - a. Click the Add Care Provider icon.
 - b. Choose the **Type**, then **Role** Attending/ED.
 - c. Type a few letters of the last name in the Name field.
 - d. Select the name from the list and then click **OK**.

Care Providers (Adding New) - KRAMER, TRISHA

Expiration Date: [] [] [] [] [] [] Expiration Time: [] [] [] [] [] [] Status: Active

Type: Physician Add Me

Role: Admitting

Name: Adams, Greg

Name	Occupation	Org Unit

Phone	Type	Number	Note

Entered: [] [] [] [] [] [] Last Modified: [] [] [] [] [] [] Add New

OK Cancel Delete Help

Note: Use manual entry only if provider not in list. Name must include first and last name.

e. If multiple providers appear on the dispo note, check the Admitting/ED provider only.

10. Click **Submit** when finished.